



# Rhubarb Days Arts and Crafts Festival Food Booth Application

Please fill out all pages of this application completely and attach additional sheets as necessary. This application is for ONE (1) location only. If more than one location is desired, an additional application must be submitted.

## APPLICANT INFORMATION

**\$150 per 10 x 10 Booth Space Fee - Non Profit**

**\$250 per 10'x10' Booth Space Fee - Commercial (by invitation only)**

**\$300 per 10 x 20 Booth Space Fee - Commercial**

Non-profit Name/Business Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ City /State \_\_\_\_\_ Zip \_\_\_\_\_

Non-Profit ID # if applicable \_\_\_\_\_ Vehicle License # \_\_\_\_\_

**MENU** Attach a menu, including proposed prices, that you wish to operate at the 2015 Rhubarb Days. Menu's must include ALL featured menu items for the booth.

**YOUR INSURANCE** If you are selected to operate at the 2016 Rhubarb Days, **you must provide proof of general liability insurance in an amount of no less that \$1,000,000.00 or equivalent.** The insurance shall include personal injury and contractual liability coverage. The name of the insured must match the business name shown on the application. **You must name the Rhubarb Days Arts and Crafts Festival, Sumner Downtown Association and it's Successor, The City of Sumner, as the certificate holders.** **NOTE:** If you employ help, you must provide proof of workers comp insurance that satisfies Washington's law for all subject employees.

**PERMIT** You are responsible for obtaining your special event permit from the Tacoma Pierce County Health Department located in Tacoma, WA.

**Booth Space: 10x10 unless other arrangements are made. Please don't assume we know the size of your booth.**

**Set Up Time: 4 PM Friday July 15th**

**Booth Hours: 1**

**11 am to 7 pm 07/16/16**

**10 am to 5 pm 07/17/16**

## **Health Department Guidelines (Permit and Food Handlers Cards):**

You will be required to provide your own Food Handlers permit through the Health Department and you will need to make application for the Temporary Food Vendor Permit. Should your booth inspection by the Health Inspector take longer than the allotted time, you will be responsible for any additional fees charged as they pertain specifically to your booth. The “grey water” dumping area will be designated and to which you will be directed upon arrival. There must always be one person in the booth with a Food Handlers Permit. It is best to consider having more than one certified person. Permits can be obtained on line by going to [www.foodworkercard.wa.gov](http://www.foodworkercard.wa.gov)

You will be required to have a 5 gallon potable hot water receptacle in your booth. An insulated cooler can work as long as it has a continuous pour spout. There will be a public wash station provided by Pierce County centrally located to our food booths.

## **Trash/Recycle**

Trash is to be placed in the large dumpsters. Please do not utilize the event trash cans for this purpose. Boxes are to be broken down and placed in the recycling dumpster. Each vendor is responsible for maintaining a clean booth space and work environment. Prior to departure, each vendor must ensure their booth space has been appropriately cleaned and free of debris. Failure to meet this requirement will result in a Clean-up fee of \$25.00. In addition, you may be denied participation for future SDA events.

## **Representation**

While participating in the Sumner Rhubarb Days Arts Festival, we ask that you maintain a professional presence, adhere to the rules and guidelines established in this agreement, and conduct yourselves in a manner that gives event attendees a positive experience. Failure to comply could result in the vendor being asked to leave the event premises. If the vendor refuses to vacate, the vendor booth/trailer will be removed and at the expense of the owner and will be denied acceptance into future SDA events. If a vendor departs before the event has ended, you may be denied acceptance into future SDA events. Please, no “roving” sales allowed.

## **Other**

The Sumner Downtown Association will provide 24-hour security during the event. However, the booth and contents are your responsibility. SDA assumes no responsibility for personal loss or damage.

There is no reserved parking. Vendors are responsible for legal vehicle parking in area lots. Remember, you want your customers to have the premium spaces in order to enjoy the event.

Vendors are responsible for reporting and collecting sales tax in the Sales Tax Code 1174.

**Deadline for submitting your application is June 15th, 2016—NO EXCEPTIONS can be made. Please mail the completed registration and Hold Harmless Agreement along with your registration fee to 906 Kincaid Avenue—Sumner, WA 98390. For questions, please call 253-891-4260.**

**CONCESSION STAND TYPE:** Some sites may be suitable for a trailer, canopy or both. Please check all that you are able to use. **NOTE:** Be sure the total size will fit within the allotted space for the stand for which you are applying.

**TRAILER / FOOD WAGON** Size (with hitch and awnings) \_\_\_\_\_ X \_\_\_\_\_

**CANOPY** Size \_\_\_\_\_ X \_\_\_\_\_

**ELECTRICAL REQUIRED?:** Yes \_\_\_\_\_ No \_\_\_\_\_

### **HOLD HARMLESS AGREEMENT**

I/we waive all rights and claims that I/we have against the Sumner Rhubarb Days Arts Festival, the Sumner Downtown Association, and the City of Sumner, WA , and their agents for damages which I/ we might suffer due to participation. I/we agree to abide with all festival, state and local regulations.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Signature

\_\_\_\_\_  
Date

### **CERTIFICATION OF APPLICANT**

I have read and understand this application and certify that all information is true and accurate to the best of my knowledge. I understand that the acceptance of this application by the 2016 Sumner Rhubarb Days does not constitute a commitment or agreement on the part of the 2016 Rhubarb Days.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Signature

\_\_\_\_\_  
Date

**Please return this application, Hold Harmless Agreement and payment to:**

**SDA**

**906 Kincaid Avenue**

**Sumner, WA 98390**

**Please make your check out to : SDA**